



Ross and District Motorsports Club Club Rules

1. Name

The Club shall be called "Ross and District Motor Sports Club", hereinafter called "the Club". The headquarters of the Club shall be situated at Kyrle Street, Ross-on-Wye and shall be available to members and their guests.

2. Aim

The object of the Club shall be the fostering, encouragement and protection of the sport of Motoring and Motor Cycling, to organise suitable events, to promote the spirit of road sense, courteous and safe driving in accordance with the Highway Code, and to organise social events and the like for the enjoyment of its members.

3. Officers

The officers of the Club shall be President, Vice-Presidents, Chairman, Vice-Chairman, Secretary, Competition Secretary, Membership Secretary and Treasurer, all of whom shall be elected at the Annual General Meeting. They shall retire annually but be eligible for re-election. Every candidate for office shall be proposed and seconded by two members entitled to vote and nominations with the names of all candidates for office in the Club together with their proposers and seconders should be in the hands of the Secretary at least seven days before the General Meeting if possible.

4. General Committee

The Club shall be managed by a Committee (hereinafter called the "General Committee") consisting of Chairman, Vice-Chairman, Secretary, Competition Secretary, Membership Secretary and Treasurer, together with the Trustees and 9 other general members. Three of the general members shall retire annually, three members being elected for three years. The General Committee shall have the power to fill vacancies until the next Annual General Meeting. The General Committee can invite other club members to meetings as and when they see fit.

5. Trustees

All property of the Club shall be vested in the Trustees, who shall be admitted to all meetings of the General Committee and may take part in its proceedings with the power to vote. The Trustees shall be considered to hold office indefinitely until resignation, removal or death, and shall be eligible for election to any other office in the Club. Nothing in these rules shall allow the Trustees to become personally liable as a result of any action taken by the General Committee or other members of the Club. The Trustees

shall have the final authority to enter, or not enter, into a contract on behalf of the Club with regard to any property of the Club.

6. General Meetings (Annual and Extraordinary)

The Club's year shall end on 31st December each year and an Annual General Meeting of the members shall be held on the third Thursday in January each year to receive the reports of the retiring officers, to approve the Annual Accounts, to elect officers and an auditor, and to conduct other business as notified. The Annual General Meeting may occasionally be held on the fourth Thursday of January, at the discretion of the General Committee - suitable notification having been made to the members. Extraordinary General Meetings must be called by the Chairman, Vice-Chairman or Secretary on the signed requisition of one-tenth of the members of the Club given in writing and stating the business of the Meeting. Fourteen days' clear notice shall be given to the general members of all General Meetings stating the business to be transacted at the Meeting. At a General Meeting, 15 paid-up members shall form a quorum.

7. General Committee Meetings

General Committee Meetings shall normally be held at 8pm on the third Tuesday of the month. Eight general committee members shall constitute a quorum for the transaction of business at a General Committee Meeting. If a member of the General Committee misses three consecutive General Committee Meetings, they shall be sent a letter to remind them to attend the next General Committee Meeting. Unless there are mitigating circumstances, non attendance at the following General Committee Meeting shall be considered as grounds for removal from the General Committee.

8. Members' Meetings

The members of the Club shall meet at 8pm on the first Thursday in every month to receive the report of the General Committee. Twelve paid-up members shall constitute a quorum to transact the business.

9. Meetings

In the event of a quorum not being present at any meeting 30 minutes after the meeting was called, the meeting shall proceed with the number of members present, but no matters requiring a vote shall be decided upon, unless the number of members present has reached the quorum. Minutes shall be kept of all meetings and presented to the next appropriate meeting for approval. The Minutes and the Accounts of the Club shall be open to inspection by a member of the Club on application to the Secretary.

10. Committees

Sub-committees may be formed from time to time at the discretion of the General Committee, to conduct any special activities of the Club.

11. Voting

The President and Vice-Presidents shall have no powers of voting; all fully paid up members shall be entitled to one vote at a General Meeting and the Chairman of a meeting (whether or not they be the Chairman of the Club) shall be entitled to a casting vote in the event of a disagreement. Votes must be given in person and not by proxy. Postal voting shall be valid only when its availability and method has been advised to all members in the Notice of meeting.

12. Membership

A list of the names and addresses of the members of the Club shall be kept at the Club's headquarters. Application for membership shall be open to ladies, gentlemen and other persons over the age of 8, and shall be considered by the General Committee after nomination. No person shall be admitted to membership or receive any of the privileges until his or her subscription has been paid in full. The General Committee have the right to reject any nomination without making known their reasons.

13. Subscription

The Annual Subscription amounts shall be set for any future financial year at the preceding October General Members Club meeting. Due notice of this agenda item will be published in September Club News, and other methods of communication. Subscription shall be due and payable by the 1st January each year. Members joining after 1st August shall be required to pay 50 per cent of the Annual Subscription. Members joining in December at the full rate will be a member for that year and the following year giving them up to 13 months membership.

Any member whose subscription is not paid by the 31st January shall cease to be a member of the Club. If, however, the delay in the payment can be accounted for, the name of the member may be restored to the list at the direction of the General Committee. No member whose subscription for the current year is unpaid after the 31st January shall be entitled to compete for any Club prize or to exercise any of the privileges of membership or to vote at meetings or to the use of the Club House. The names of new members shall be reported in the next Club News or to the next monthly meeting.

14. Finance

The funds of the Club shall be banked at such institution or institutions as the General Committee shall decide. The Treasurer shall present a statement of account to the General Committee quarterly and all payments shall be by cheque signed by two elected officers as the General Committee shall decide. All questions of finance shall be governed by the General Committee. The accounts of the Club shall be audited annually and be presented at the Annual General Meeting.

15. Admission to Premises

Subject to any restrictions which from time to time may be imposed by the General Committee, the following persons shall be entitled to admission to the Club premises and, if within the licensing laws, to be supplied with intoxicating liquor for consumption on the said premises:-

- (1) Members and visiting Members of other Clubs
- (2) Those taking table meals on the Club premises, and
- (3) Those attending any function at the Club premises in whatever capacity at discretion of the General Committee.

16. Intoxicating Liquor

The supply of intoxicating liquor shall be solely under the management of General Committee who may delegate one or more members to supervise control of the Bar, complying with local licensing laws.

17. Rules

These rules shall be regarded as the Rules of the Club and all previous rules are hereby cancelled. These rules may only be altered or amended at any Annual or Extraordinary General Meeting by the votes of a majority of three- fourths of members present, but only if written notice of such proposed alteration shall have been given to the Secretary at least seven days before such meeting and countersigned by five other club members. Any alteration shall become operative from the date of passing the resolution. A copy of these rules shall be at all times exhibited in a prominent position in the Club, and the interpretation of these rules shall lie with the General Committee whose decision shall be final and they shall have power to adjudicate on any matter not provided for by these rules.

18. Protection of Officials

No official of the Club will be liable for any legal action brought against them him or her by reason of his or her having undertaken work on behalf of the Club, providing that his or her actions have been duly authorised by the Club and such authority has been entered in the minute book. Nothing in these rules shall be interpreted to authorise a member to use the name of the Club without its due authority.

19. Indemnification

An entrant in any fixture or event organised by the Club agrees to indemnify the Club against any claim for injury or damages, real or alleged, occasioned by his or her act, or by any persons driving any vehicle or passenger so entered, or by any act or omission on the part of the Club's representatives or officials.

20. Disputes

The Code of Conduct and a disciplinary process will be followed should a disagreement or complaint arise between members and/or the club and a member.

21. Processes and Policies

The club has and must have a number of documented policies and processes. Many of the documents are available on the Club web site (<http://www.rossmotorsports.co.uk>) or can be requested from the Club Chair or Secretary

They include :

- Code of Conduct and disciplinary process
- Privacy Policy
- Cookie Policy
- Social media Policy and Guidelines

Documents required by MotorsportUK are also available on request and include

- GDPR guidelines
- Child and Vulnerable Adults safe guarding
- Health and Safety Policy